

Application for Community Membership

To be completed in BLOCK CAPITALS



FAIRshare Credit Union Limited, Unit 3 Southwater Square, Southwater Way, Telford TF3 4JG

Corporate Account Definition and Requirements

Confirming and verifying identification of individuals

In common with other financial institutions we require validation and identification of all signatories to the account. Individuals representing organisations will be required to produce identification documents giving proof of name, date of birth and address in accordance with the credit union's normal identification requirements for individual members.

To assist in identification and verification and to prevent fraud and money laundering we may use your information to search the Electoral Register and in searches with fraud prevention agencies. The agencies used would retain your information for 12 months regardless of whether this application is successful or not.

There is a one-off £5 membership fee to cover administration costs.

By completing this form you are deemed to agree to any additional verification procedures.

To verify you as a bone fide organisation we also require the following:

Incorporated organisations

A private limited company limited by shares or by guarantee.

A copy of the Company's Certificate of Incorporation together with a copy of the Memorandum and Articles of Association

A public limited company limited by shares or by guarantee.

A copy of the Company's Certificate of Incorporation together with a copy of the Memorandum and Articles of Association

A limited partnership

A copy of the Company's Certificate of Incorporation together with a copy of the Memorandum and Articles of Association

A limited liability partnership (LLPs)

A copy of the Company's Certificate of Incorporation together with a copy of the Memorandum and Articles of Association

A Community Interest Company (CIC)

A copy of the Company's Certificate of Incorporation together with a copy of the Memorandum and Articles of Association

A Right-to-manage (RTM) company

A copy of the Company's Certificate of Incorporation together with a copy of the Memorandum and Articles of Association

A credit union

A copy of the Registration Certificates and Rules

An incorporated Industrial & Provident Society

A copy of the Registration Certificates and Rules

A Friendly Society

A copy of the Registration Certificates and Rules

A registered charity limited by guarantee or shares

A copy of the registration documents.

Unincorporated organisations

A sole trader

Two of: Current Business Letterhead or Company Letterhead, Inland Revenue Certificate, Recent utility bill or statement in the name of the Business for the Business Premises, Letter from an Accountant or Solicitor

An 'ordinary' partnership

Two of: Current Business Letterhead or Company Letterhead, Inland Revenue Certificate, Recent utility bill or statement in the name of the Business for the Business Premises, Letter from an Accountant or Solicitor

A credit union study group

A copy of the constitution

A list of officers

A trust

A copy of the Trust Deed.

A list of trustees

A project group

A copy of the constitution

A list of officers

A club, society or association

A copy of the constitution

A list of officers

An unincorporated charity

A copy of the constitution

A list of officers

In addition, personal & address identification will be required for each Account Signatory.

Section A: Information about your organisation

Full name of Organisation – as shown on your governing documents			
Key contact for communications – Full name			
Correspondence Address:			
Address 1			
Address 2			
Town			
County		Postcode	
Daytime Telephone		Mobile	
Email		Website	
Registered Address: If this is the same as your correspondence address then you do not have to complete the registered address details			
Address 1			
Address 2			
Town		Mobile	
County		Website	
Legal Status: please confirm the status of your organisation by ticking one of these boxes -			
Industrial & Provident Society	<input type="checkbox"/>	Unincorporated organisation	<input type="checkbox"/>
Charitable Incorporated Organisation (CIO)	<input type="checkbox"/>	Charity registered in Great Britain	<input type="checkbox"/>
Other (please specify)			
Does your organisation have a governing or regulatory body? – if yes state which			
If your organisation is an Industrial & Provident Society please provide company registration number			
If your organisation is a registered Charity please provide charity registration number			
If your organisation is regulated by the FCA please provide your Firm Reference Number (FRN)			
When was your organisation established?			
What does your organisation do? Please give details of the main activity for your organisation			
How did you hear about FAIRshare Credit Union			

Section B: Information about the person acting as the authority on behalf of your organisation*

Title		Forename		Middle Initial	
Surname					
Position in organisation			Time with organisation		
Address 1					
Address 2					
Town					
County		Postcode			
Daytime		Mobile			
Email		How long at the current address?			
Date of Birth		National Insurance No:			
Are you a member of FAIRshare Credit Union as an individual? If yes please give membership number.					
*If you are an incorporated body this person will be known as the Corporate Representative . *If you are an unincorporated association or unincorporated partnership this person will be known as the Designated Representative .		Usual Signature			

I acknowledge receipt of the Financial Services Compensation Scheme Information Sheet (please tick)

Please tick the level of signing authority required when making a request or giving an instruction to the bank etc.

<input type="checkbox"/>	Any one of the signatories to sign	<input type="checkbox"/>	All of the signatories to sign
<input type="checkbox"/>	Any two of the signatories to sign	<input type="checkbox"/>	Other combination (please give details below)
_____ _____ _____			

Please complete the following for each signatory required for the account. If you need more space please copy page 4.

Section B: Information about second authorised signatory (if applicable)

Title		Forename		Middle Initial	
Surname					
Position in organisation			Time with organisation		
Address 1					
Address 2					
Town					
County		Postcode			
Daytime		Mobile			
Email		How long at the current address?			
Date of Birth		National Insurance No:			
Are you a member of FAIRshare Credit Union as an individual? If yes please give membership number.					
Usual Signature					

I acknowledge receipt of the Financial Services Compensation Scheme Information Sheet (please tick)

Section B: Information about third authorised signatory (if applicable)

Title		Forename		Middle Initial	
Surname					
Position in organisation			Time with organisation		
Address 1					
Address 2					
Town					
County		Postcode			
Daytime		Mobile			
Email		How long at the current address?			
Date of Birth		National Insurance No:			
Are you a member of FAIRshare Credit Union as an individual? If yes please give membership number.					
Usual Signature					

I acknowledge receipt of the Financial Services Compensation Scheme Information Sheet (please tick)

Section B: Information about fourth authorised signatory (if applicable)

Title		Forename		Middle Initial	
Surname					
Position in organisation			Time with organisation		
Address 1					
Address 2					
Town					
County		Postcode			
Daytime		Mobile			
Email		How long at the current address?			
Date of Birth		National Insurance No:			
Are you a member of FAIRshare Credit Union as an individual? If yes please give membership number.					
Usual Signature					

I acknowledge receipt of the Financial Services Compensation Scheme Information Sheet (please tick)

If additional signatories are required, please complete additional sheets.

<p>HOW WE WILL USE AND SHARE YOUR INFORMATION This credit union will process your data in accordance with your rights under the Data Protection Act 1998.</p> <p>Your information may be processed by FAIRshare Credit Union in any form and on any database used by us for the following purposes:</p> <ul style="list-style-type: none"> to consider any applications made by you; to help us to make credit decisions about you and anyone to whom you are linked financially or other members of your household; to deal with your account(s) or run any other services we provide to you; to undertake statistical analysis, financial risk assessment, money laundering checks (which may include telephoning you), compliance and regulatory reporting, fraud prevention and debt tracing; to help us identify products and services which may be of interest to you (unless you have asked us not to); <p>Please tick this box if you do NOT want to be contacted for marketing purposes <input type="checkbox"/></p> <p>You do agree that we can forward any newsletter, statement message, new terms and conditions or information about any changes to the way your account(s) operate</p>
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Section C: Resolution

To FAIRSHARE CREDIT UNION LIMITED

We confirm that at a properly convened meeting it was resolved that:

1. We wish to open an account with the credit union and in doing so agree to abide by the social objects, rules, policies and procedures of the credit union.
2. The individual/s representing our organisation have completed all required personal details and provided identification documents according to the requirements of the credit union.
3. The credit union can rely on the appointed representatives until it receives written confirmation of changes to representatives.
4. To provide the credit union with the following documents as indicated below.

Supporting documentation

All organisations –

Identification documents of individual signatories – proof of identity & proof of address (must be dated within the last 3 months) – please refer to our website www.fairshare.uk.com for a list of acceptable documents.

Unincorporated bodies, unincorporated charities, societies, clubs, community groups -

A copy of the constitution

Trusts -

A copy of the Trust Deed.

All **limited companies** including **partnerships** or **registered charities** limited by guarantee or shares including **credit unions** and **co-operatives** registered as Industrial & Provident Societies -

A copy of the Company's Certificate of Incorporation together with a copy of the Memorandum and Articles of Association, or if an Industrial & Provident Society a copy of the Registration Certificates and Rules. If a registered charity a copy of the registration documents.

Declaration 1st signatory (two signatures required)

We hereby certify that the above Resolution is a true copy of the resolution passed at the meeting held on (date)

On behalf of the governing body

Title		Forename		Middle Initial	
Surname					
Position in organisation				Date of signature	
Usual Signature					

Declaration 2nd signatory (two signatures required)

We hereby certify that the above Resolution is a true copy of the resolution passed at the meeting held on (date)

On behalf of the governing body

Title		Forename		Middle Initial	
Surname					
Position in organisation				Date of signature	
Usual Signature					

For Office Use:	FSCS Info Sheet issued for each signatory & each receipt box ticked:	Sig 1	Sig 2	Sig 3	Sig 4
Received By:	ID Checks			Membership Number:	
Approved By:	Sig 1	Sig 2	Sig 3	Sig 4	Membership start date: