



**FAIRSHARE CREDIT UNION DIRECTOR –
PERSON SPECIFICATION (Nov2020)**

To be read together with the Director Job Description

Role Purpose:

- To work in collaboration with the other members of FAIRSHARE Credit Union’s Board of Directors to determine all the activities ,policies and procedures of FAIRSHARE Credit Union.
- FAIRSHARE Credit Union’s Board of Directors are ultimately responsible for organising and controlling the affairs of FAIRSHARE Credit Union.

FACTORS	ESSENTIAL
EXPERIENCE	<ul style="list-style-type: none"> • Management of a business or working in a business which specialises in at least one of the following areas: Finance/Accountancy, Legal, Planning, Governance, People, Customers, Risk, Strategy, Management or working in community-based projects • Presenting to a wide range of audiences • Provide information and respond to complex queries • Build relationships and promote teamwork with Committee members, other volunteers, staff and outside organizations
TRAINING	<ul style="list-style-type: none"> • Willingness to undertake further learning to develop skills in different areas of the business
KNOWLEDGE	<ul style="list-style-type: none"> • General understanding of the role of credit unions and how they operate • Understanding of the skills required to run a small business • Understanding of financial services industry • Understanding of a member focused business
SKILLS	<ul style="list-style-type: none"> • Ability to solve complex problems and articulate their solutions • Excellent oral communication and presentation skills • Excellent interpersonal skills which include the ability to actively contribute to the decision-making process • Ability to use email, MS Office and presentation and similar software • People management of small groups
PERSONAL QUALITIES	<ul style="list-style-type: none"> • Work under own initiative within defined parameters • Ability to undertake duties in a timely manner • Flexible & innovative approach to work • Ability to deal with difficult situations sensitively
OTHER	<ul style="list-style-type: none"> • Maintain high levels of confidentiality of sensitive issues at all times • Commitment to diversity and equal opportunities • Willing to work, on occasions, outside normal hours and location